

Computer Knowledge

1. In E - R Diagram line (-) is used to show ____
1) Relationship 2) Connection 3) Entity 4) Connectors 5) None of these
2. Which statement is true about Networking?
1) Sometimes it may be insecure 2) To minimize duplicity of data
3) Wireless connectivity is not possible through it 4) People rarely use networking 5) None of these
3. Which of the following topologies do Ethernet systems use?
1) Bus topology 2) Mesh topology 3) Tree topology 4) Ring topology 5) None of these
4. Modern computers represent characters and numbers internally using which of the following number systems?
1) Penta 2) Octal 3) Hexa 4) Septa 5) Binary
5. In DOS we have directory in the same way Window has ____.
1) folder 2) command 3) file 4) click 5) drive
6. A word in a web page that, when clicked, opens another document is
1) anchor 2) URL 3) hyperlink 4) reference 5) None of these
7. The _____ manual tells you how to use a software program.
1) documentation 2) programming 3) technical 4) user 5) None of these
8. For multiple selection in any file system. These are know as _____.
1) Radio button 2) Check box 3) Notification area 4) Yes / No box 5) None of these
9. The _____ tells the computer how to use its components.
1) utility 2) network 3) operating system 4) application program 5) None of these
10. A _____ contains buttons and menus that provide quick access to commonly used commands.
1) menu bar 2) toolbar 3) window 4) action bar 5) None of these
11. Which of the following displays the contents of active cell?
1) Toolbar 2) Menubar 3) Name box 4) Formula bar 5) None of these
12. .bas, .doc. and . htm are examples of
1) Database 2) Extension 3) Domain 4) Protocol 5) None of these
13. Saving is the process
1) to copy document from memory to storage medium 2) to change the content of any document
3) to change the display or entire document 4) to develop document by entering text using keyboard 5) None of these
14. _____ is the process of implementing command.
1) Fetching 2) Storing 3) Decoding 4) Executing 5) None of these
15. _____ a printed information, exists in real sense and is more permanent form of output than the output existing on display device.
1) Soft copy 2) Carbon copy 3) Hard copy 4) Desk copy 5) None of these
16. A _____ is a unique name that you give to a file of information
1) folder 2) filename 3) filename extension 4) device letter 5) None of these
17. Which of the following statement is true?
1) To insert link in MS Excel ctrl + K is used 2) One can edit the selected cell in Excel by pressing F2 key
3) Shift + space is used to select entire row in excel 4) Ctrl + space is used to select entire coloumn in excel
5) All 1, 2, 3 & 4 are true
18. _____ a technique for transmitting a large amount of information, including voice, data and video, over long distances.
1) Multiplexor 2) Bridge 3) Broadband network 4) Beta Software 5) None of these
19. Which type of hardware consists of devices that translate data into a form the computer can process?
1) application 2) input 3) system 4) All of these 5) None of these

20. Which key is used in combination with another key to perform a specific task?
 1) function 2) arrow 3) space bar 4) control 5) None of these
21. A field that uniquely identifies which person, thing, or event the record describes is a
 1) file 2) data 3) field 4) key 5) None of these
22. The ability to find an individual item in a file immediately
 1) sequential access 2) file allocation table 3) direct access 4) directory 5) None of these
23. A set of non-copy righted or public domain graphical images are called_____.
 1) Clip board 2) Compatibility 3) Clip art 4) Cascade 5) None of these
24. Crop marks is used for
 1) the paper (on desktop screen) where it should be cut down to the desired size
 2) display screen 3) special utility 4) to change shape 5) None of these
25. The two major categories of software include
 1) operating system and utility 2) personal productivity and system 3) system and application
 4) system and utility 5) None of these
26. Software for organizing storage and retrieval of information is a(n)
 1) operating system 2) database 3) database program 4) data warehouse 5) None of these
27. A set of step-by-step procedures for accomplishing a task is known as a(n)_____
 1) algorithm 2) hardware program 3) software bug 4) firmware program 5) None of these
28. Which of the following is not true about RAM ?
 1) RAM is a temporary storage area 2) RAM is the same as hard disk storage 3) RAM is volatile
 4) Information stored in RAM is gone when you turn the computer off 5)None of these
29. The main directory of a disk is called the _____directory.
 1) root 2) sub 3) folder 4) network 5) None of these
30. The physical arrangement of elements on a page is referred to as a document's
 1) features 2) format 3) pagination 4) grid 5) None of these
31. You can use the tab key to____
 1) move a cursor across the screen 2) indent a paragraph 3) move the cursor down the screen
 4) Only 1) and 2) 5) None of these
32. .int document is used for which type of Organization
 1) A branch of the military 2) A non- profitable Organization 3) An international organization
 4) An educational Establishment 5) None of these
33. _____ are symbols that represent any character or combination of characters.
 1) Playing cards 2) Wildcards 3) Private keys 4) Public keys 5) None of these
34. Errors in a computer program are referred to as_____.
 1) bugs 2) mistakes 3) item overlooked 4) blunders 5) None of these
35. The_____, also called the Web, contains billions of documents.
 1) World Wide Web 2) HTTP 3) Webportal 4) domain 5) None of these
36. Any letter, number, or symbol found on the keyboard that you can type into the computer is
 1) output 2) character 3) type 4) print 5) None of these
37. A symbol or question on the screen that prompts you to take action and tells the computer what to do next is
 1) scanner 2) questionnaire 3) prompt and dialog box 4) information seeker 5) None of these
38. Choices are referred to as

- 1) options 2) exit 3) boot 4) folder 5) None of these
39. Anything written on the screen is called
1) cursor 2) text 3) folder 4) boot 5) None of these
40. _____ let you leave a screen or program.
1) Boot 2) Programs 3) Exit 4) Text 5) None of these
41. A Website address is a unique name that identifies a specific _____ on the Web.
1) Web browser 2) PDA 3) Website 4) link 5) None of these
42. Every component of your computer is either
1) hardware or software 2) software or CPU/RAM
3) application software or system software 4) input devices or output devices 5) None of these
43. To make the number pad act as directional arrows, you press the _____ key.
1) numlock 2) caps lock 3) arrow lock 4) shift 5) None of these
44. When creating a word-processed document, which step decides how words on the page will appear, both on the screen and in printed form?
1) Editing text 2) Inserting tables and indexes 3) Formatting text
4) Proofing documents 5) None of these
45. _____ is the transfer of a file / files from one computer to another over a network or using a modem.
1) Dosshell 2) Uploading 3) Dithering 4) Downloading 5) None of these
46. A computer checks the _____ of user names and passwords for a match before granting access.
1) website 2) network 3) backup file 4) database 5) None of these
47. Computers that are portable and convenient for users who travel are known as
1) supercomputers 2) laptops 3) minicomputers 4) file servers 5) None of these
48. What is the term for unsolicited e-mail ?
1) newsgroup 2) use net 3) backbone 4) flaming 5) spam
49. What type of program controls the various computer parts and allows the user to interact with the computer?
1) Utility software 2) Operating system 3) Word processing software
4) Database program 5) None of these
50. Each cell in a Microsoft Office Excel document is referred to by its cell address, which is the
1) cell's column label 2) cell's column label and worksheet tab name
3) cell's row label 4) column labels 5) None of these

ANSWERS

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|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1. 2 | 2. 3 | 3. 1 | 4. 5 | 5. 1 | 6. 3 | 7. 4 | 8. 2 | 9. 3 | 10. 2 |
| 11. 4 | 12. 2 | 13. 1 | 14. 1 | 15. 3 | 16. 2 | 17. 5 | 18. 3 | 19. 2 | 20. 4 |
| 21. 4 | 22. 3 | 23. 3 | 24. 4 | 25. 3 | 26. 3 | 27. 1 | 28. 2 | 29. 1 | 30. 2 |
| 31. 4 | 32. 4 | 33. 2 | 34. 1 | 35. 1 | 36. 2 | 37. 3 | 38. 1 | 39. 2 | 40. 3 |
| 41. 5 | 42. 1 | 43. 1 | 44. 3 | 45. 2 | 46. 3 | 47. 2 | 48. 5 | 49. 2 | 50. 4 |