

# Computer Knowledge

- Microsoft Office is
  - 1) Shareware
  - 2) Public-domain software
  - 3) Open-source software
  - 4) A vertical market application
  - 5) An application suite
- When SHADOWING is enabled in a computers BIOS :
  - 1) Instructions stored in various ROM chips are copied into
  - 2) Values are stored twice in the memory for redundancy
  - 3) The conventional memory is re-mapped to the top
  - 4) Data stored in RAM chips on adapter cards are shadowed
  - 5) None of these
- Which of the following refers to the memory in your computer?
  - 1) RAM
  - 2) DSL
  - 3) USB
  - 4) LAN
  - 5) CPU
- Information travels between components on the motherboard through
  - 1) Flash memory
  - 2) CMOS
  - 3) Bays
  - 4) Buses
  - 5) Peripherals
- To make the number pad act as directional arrows, you press the \_\_\_\_\_ key.
  - 1) shift
  - 2) arrow lock
  - 3) num lock
  - 4) caps lock
  - 5) None of these
- In a relational database, \_\_\_\_\_ is a data structure that organizes the information about a single topic into rows and columns.
  - 1) block
  - 2) record
  - 3) tuple
  - 4) table
  - 5) command line interface
- The first computers were programmed using \_\_\_\_\_
  - 1) assembly language
  - 2) machine language
  - 3) source code
  - 4) object code
  - 5) spaghetti code
- When the pointer is positioned on a \_\_\_\_\_, it is shaped like a hand.
  - 1) grammar error
  - 2) hyperlink
  - 3) screen tip
  - 4) spelling error
  - 5) formatting error
- What type of program controls the various computer parts and allows the user to interact with the computer ?
  - 1) Utility software
  - 2) Operating system
  - 3) Word processing software
  - 4) Database program
  - 5) None of these
- Each cell in a Microsoft Office Excel document is referred to by its cell address, which is the \_\_\_\_\_.
  - 1) cell's column label
  - 2) cell's column label and worksheet tab name
  - 3) cell's row label
  - 4) cell's row and column labels
  - 5) None of these
- Cache and main memory will lose their contents when the power is off. They are \_\_\_\_\_.
  - 1) dynamic
  - 2) static
  - 3) volatile
  - 4) non-volatile
  - 5) faulty
- The collection of links throughout the Internet creates an interconnected network called the \_\_\_\_\_.
  - 1) www
  - 2) Web
  - 3) World Wide Web
  - 4) All of the above
  - 5) Wide Area Web
- Every computer has a(n) \_\_\_\_\_; many also have \_\_\_\_\_.
  - 1) operating system; a client system
  - 2) operating system; instruction sets
  - 3) application programs; an operating system
  - 4) application programs; a client system
  - 5) operating system; application programs
- Main memory works in conjunction with \_\_\_\_\_.
  - 1) special function cards
  - 2) RAM
  - 3) CPU
  - 4) Intel
  - 5) All of these
- A sales clerk at a checkout counter scanning a tag on an item rather than keying it into the system, is using \_\_\_\_\_.
  - 1) input automation
  - 2) item data automation
  - 3) scanning automation
  - 4) source data automation
  - 5) None of these
- The database administrator's function in an organization is
  - 1) to be responsible for the more technical aspects of managing the information contained in organizational databases
  - 2) to be responsible for the executive-level aspects of decisions regarding information management
  - 3) to show the relationship among entity classes in a data warehouse
  - 4) to define which data mining tools must be used to extract data
  - 5) None of these
- Every device on the Internet has a unique \_\_\_\_\_ address (also called an "Internet address") that identifies it in the same way that a street address identifies the location of a house.
  - 1) DH
  - 2) DA
  - 3) IP
  - 4) IA
  - 5) None of these

18. A set of inter-related components that collect, process, store and distribute information to support decision making and control in an organization best defines  
 1) communications technology 2) a network 3) an information system 4) hardware 5) None of these
19. Which process checks to ensure the components of the computer are operating and connected properly ?  
 1) Booting 2) Processing 3) Saving 4) Editing 5) None of these
20. How can the user determine what programs are available on a computer ?  
 1) Checking the hard disk properties 2) Viewing the installed programs during the booting process  
 3) Checking the operating system for a list of installed programs  
 4) Checking the existing files saved on the disk 5) None of these
21. The rectangular area of the screen that displays a program, data, and/or information is a \_\_\_\_\_  
 1) title bar 2) button 3) dialog box 4) window 5) None of these
22. \_\_\_\_\_ is the process of carrying out commands.  
 1) Fetching 2) Storing 3) Executing 4) Decoding 5) None of these
23. Which of the following refers to the fastest, biggest and most expensive computers ?  
 1) Personal Computers 2) Supercomputers 3) Laptops 4) Notebooks 5) None of these
24. Which is the slowest internet connection service?  
 1) Digital Subscriber Line 2) T1 3) Cable modem 4) Leased Line 5) Dial-up Service
25. Processing involves \_\_\_\_\_  
 1) inputting data into a computer system 2) transforming input into output 3) displaying output in a useful manner  
 4) providing relevant answers 5) None of these
26. Which of the following is a Web browser ?  
 1) Paint 2) PowerPoint 3) Firefox 4) Word 5) All are Web browsers
27. Most of the commonly used personal computer/laptops do not have a command key known as \_\_\_\_\_.  
 1) turnover 2) shift 3) alter 4) delete 5) Insert
28. What is the full form of USB as used in computer related activities ?  
 1) Universal Security Block 2) Ultra Serial Block 3) United Service Block  
 4) Universal Serial Bus 5) None of these
29. The quickest and easiest way in Word, to locate a particular word or phrase in a document is to use the \_\_\_\_\_ command.  
 1) Replace 2) Find 3) Lookup 4) Search 5) None of these
30. Which of the following is NOT a computer programming language?  
 1) C 2) C++ 3) Java 4) COBOL 5) Microsoft
31. \_\_\_\_\_ is when the more power-hungry components, such as the monitor and the hard drive, are put in idle.  
 1) Hibernation 2) Power down 3) Standby mode 4) The shutdown procedure 5) None of these
32. Hard disk drives are considered \_\_\_\_\_ storage.  
 1) flash 2) non-volatile 3) temporary 4) nonpermanent 5) None of these
33. The \_\_\_\_\_ key and the \_\_\_\_\_ key can be used in combination with other keys to perform shortcuts and special tasks.  
 1) Control, Alt 2) Function, toggle 3) Delete, Insert 4) Caps Lock, Num Lock 5) None of these
34. The most common input devices are the \_\_\_\_\_ and the \_\_\_\_\_.  
 1) microphone, printer 2) scanner, monitor 3) digital camera, speakers  
 4) keyboard, mouse 5) None of these
35. To save an existing file with a new name or to a new location, you should use the \_\_\_\_\_ command.  
 1) Save 2) Save and Replace 3) Save As 4) New File 5) None of these
36. \_\_\_\_\_ cells involves creating a single cell by combining two or more selected cells.  
 1) Formatting 2) Merging 3) Embedding 4) Splitting 5) None of these
37. The operating system is the most common type of \_\_\_\_\_ software.  
 1) communication 2) application 3) systems 4) word – processing 5) None of these

38. \_\_\_\_\_ are words that a programming language has set aside for its own use.  
 1) Control words    2) Reserved words    3) Reserved keys    4) Control structures    5) None of these
39. The horizontal and vertical lines on a worksheet are called \_\_\_\_\_.  
 1) cells    2) sheets    3) blocklines    4) gridlines    5) None of these
40. To delete an incorrect character in a document, \_\_\_\_\_ to erase to the right of the insertion point.  
 1) press the left mouse key    2) double - click the right mouse key    3) press the BACKSPACE key  
 4) press DELETE key    5) None of these
41. Which of the following is true?  
 1) byte is a single digit in a binary number    2) bit represents a grouping of digital numbers  
 3) eight-digit binary number is called a byte    4) eight-digit binary number is called a bit    5) None of these
42. Office LANs that are spread geographically apart on a large scale can be connected using a corporate \_\_\_\_\_.  
 1) CAN    2) LAN    3) DAN    4) WAN    5) TAN
43. What is the process of copying software programs from secondary storage media to the hard disk called?  
 1) Configuration    2) Download    3) Storage    4) Upload    5) Installation
44. The code for a Web page is written using \_\_\_\_\_.  
 1) fifth generation language    2) WinZip    3) Hypertext Markup Language    4) Perl    5) URL
45. Small application programs that run on a Web page and may ensure a form is completed properly or provide animation are known as \_\_\_\_\_.  
 1) flash    2) spiders    3) cookies    4) applets    5) sparks
46. Which of the following commands is used to select the whole document?  
 1) Ctrl + A    2) Alt + F5    3) Shift + S    4) Can't be done    5) None of these
47. The computer is made of which of the following hardware equipments?  
 1) Monitor, CPU (Central Processing Unit), Keyboard, Mouse, Software and Network  
 2) Monitor, CPU (Central Processing Unit), Keyboard, Mouse, Programme and Network  
 3) Monitor, CPU (Central Processing Unit), Keyboard, Mouse, Printer and Modem  
 4) Monitor, CPU (Central Processing Unit), Keyboard, Mouse, Applications and Network    5) None of these
48. Meaningful filename helps in easy file \_\_\_\_\_.  
 1) Storing    2) Accessing    3) Identification    4) Printing    5) None of the above
49. Softcopy is the intangible output, so then what is hardcopy?  
 1) The physical parts of the computer    2) The printed parts of the computer  
 3) The printed output    4) The physical output devices    5) None of these
50. \_\_\_\_\_ is the process of finding errors in software code.  
 1) Compiling    2) Testing    3) Running    4) Processing    5) None of these

## ANSWERS

1.5	2.1	3.1	4.4	5.3	6.4	7.2	8.2	9.2	10.4
11.3	12.4	13.5	14.3	15.3	16.2	17.3	18.3	19.1	20.3
21.4	22.3	23.2	24.5	25.2	26.3	27.1	28.4	28.2	30.5
31.3	32.2	33.1	34.4	35.3	36.2	37.3	38.4	39.4	40.4
41.3	42.4	43.5	44.3	45.1	46.1	47.1	48.2	49.3	50.2